

TRAFFIC Terms of Reference

TITLE:	TRAFFIC Project Manager - Madagascar
LOCATION:	Antananarivo, Madagascar
DURATION:	2 year fixed term contract (possibility for extension)
REPORTS TO:	TRAFFIC Programme Office Director - Southern Africa

Organisational Background

TRAFFIC is the leading non-governmental organization working globally on trade in wild animals and plants in the context of both biodiversity conservation and sustainable development.

TRAFFIC International is a charity and limited company registered in the UK. TRAFFIC's head office, based in Cambridge UK, provides worldwide leadership, coordination, cross-regional and corporate functions. TRAFFIC's local engagement is managed through programme offices operating under the auspices of the UK charity, with staff based in a hub office and at other strategic locations where necessary. Programme offices operate within a geographic area of responsibility focused on one or multiple countries where TRAFFIC aims to help deliver priority programme outcomes. TRAFFIC works in strategic alliance with IUCN and WWF on wildlife trade issues.

Position Background

TRAFFIC is seeking a Project Manager (PM) to be based in Madagascar. The PM will be responsible specifically for implementation of TRAFFIC's component of the WWF "Voices for Diversity" project funded by the Swedish government (SIDA). The PM will also play a pivotal role in developing and implementing TRAFFIC's work programme in the Western Indian Ocean (WIO).

Characteristic Duties (Summary of the core function of the role)

The PM's main responsibilities will be to oversee project implementation, including documentation of trade, exposure of unsustainable and illegal activities, ensuring that effective natural resource management and regulations are in place and that trade is conducted under conditions of transparent governance. The PM will also fundraise for the development of the sub-regional WIO programme of TRAFFIC, liaise with donors (for instance, SIDA) and oversee the recruitment and supervision of project staff. The PM will work in close collaboration with other TRAFFIC's offices and TRAFFIC's partners WWF and IUCN.

The PM for the Madagascar project office will:

- Develop and coordinate TRAFFIC's Work Programme with a focus on the WIO in consultation with the TSAf Programme Director and ensuring synergy with IUCN and WWF.
- Oversee, manage and coordinate partnership development, project proposal writing, fundraising, budget management, financial and technical reporting, staff supervision, liaison with donors, undertaking research and compilation of research results.
- Assists the TSAf Programme Director with strategic planning and regional programme development, budgeting and management of contracts, technical and financial reporting and fundraising.
- Develop and implement programme, policy and advocacy activities that resolve non-sustainable wildlife trade issues and promote solutions based on sustainable wildlife trade at the national, regional and international level.

Specific Duties

- The PM will implement all TRAFFIC activities to be conducted as part of WWF Madagascar's "Voices for Diversity" project, supported by SIDA, specifically focussing on court monitoring, law enforcement gap analysis, law enforcement capacity building and national, regional and international advocacy relating to the illegal wildlife trade;
- Develop and lead the WIO sub-regional component of TRAFFIC's work programme, including trade in timber, medicinal plants and reptiles;
- Utilise dynamic communication to target information dissemination through, for instance, research reports, radio, booklets, newspaper articles, web-based information to reach TRAFFIC's target audience;
- Establish strong connections with the WIO/ Madagascar donor community and strengthen fundraising to support programme delivery;
- Build on TRAFFIC's track record of governance building by extending this training to additional candidates within wildlife departments, customs, police and airport/port authorities;
- Liaise with intergovernmental organisations such as CITES and CBD Secretariats, the Western Indian Ocean Commission, with governmental agencies, NGOs, Scientific organisations and Capacity Building institutions in WIO/ Madagascar to foster understanding and support for TRAFFIC's programme objectives in a positive manner;
- Representing TRAFFIC at national, regional and international meetings, and other events as appropriate and after consultation with the TSAf Programme Director.
- Other tasks related to TRAFFIC's global conservation programme as agreed with the TSAf Programme Director.

Full Requirements / Expectations of the Role holder

- Post Graduate University qualifications in ecology, forestry, resource management, environmental policy, criminology, resource auditing or similar;
- Significant professional experience (minimum 10 years) in international wildlife conservation preferably with government or an international Non-Governmental Organization (NGO) / Inter-Governmental Organization (IGO);
- Relevant and proven experience in project management, i.e. co-ordinating larger projects, incl. overseeing a number of staff/consultants and managing project budgets and reporting;
- An established track record in formal capacity building and mentoring aimed at building governance transparency and conservation skills in Madagascar would be desirable. Experience in other Western Indian Ocean countries will also be an advantage;
- Experience in working with the private sector will be an advantage;
- A good understanding of Madagascan and of international conservation laws and agreements including CITES and the Global Strategy for Plant Conservation (GSPC);
- Strong fundraising skills including the development of project concepts and proposals;
- Strong research and analytical skills, and an ability to articulate complex issues clearly;
- Strong networking skills and communication skills and ability to work in different cultural contexts;
- Malagasy citizenship or permanent resident status is essential;
- Willing and able to travel frequently within Madagascar, the Western Indian Ocean sub region and internationally;
- Fluency in spoken and written French and English are a pre-requisite for this position.

Supervision:

Recruit and supervise additional staff members and consultants to assist with project implementation as required.

[February 2020]