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WABiLED - International Training Consultancy

Submitted questions and answers

Q. Have the priority ports already been identified? If they have, which of the listed countries will have two trainings?

A. No the training ports have not yet been identified

Q. I presume that flights costs need to be included in the budget and that these should be booked in accordance with the Fly America Act? I think that the order in which the trainings occur may make some difference to the cost of the flights, particularly if I have to return to a central hub between locations.

A. Please include an estimate for flights & travel costs in the budget, these should be economy class and in accordance with the Fly America Act. A revision to the travel costs and plan can be agreed if necessary once the port locations, workshop dates and order of countries is finalised.

Q. Do I include business visa costs in the budget? I am not sure if these are always multiple entry, if I have to return to a central hub between locations, then the cost will vary.

A. Yes please include any relevant travel costs according to your proposed plan

Q. Can you tell me if I will be taxed on the payment at source (as is the case with e.g. payments from Tanzania)?

A. The consultancy contract will be issued from the Cambridge office, consultants are responsible for paying their own local tax.

Q. What level of assistance will be available from regional or local staff (for e.g. stakeholder identification and discussions, identification of current training conventions and needs assessments, Leahy vetting, logistics etc.).

A. Support for all of these aspects can be provided by regional staff based in Ghana and Cambridge.

Q. Do the materials need to be produced and/or delivered in two languages (i.e. English and French).

A. All materials will need to be produced in English, and in French for training in all Francophone countries

Q. How many participants are to be trained and is it envisaged that all trainings are the same length, irrespective of who will be trained?

A. Approx. 50 participants per training. Training length would be determined by the recommendation of the consultant, the needs assessment and availability of participants.

Q. Is there an approximate value range for budgets? We understand that this is a best value-based selection, but it would be helpful for us to tailor our technical approach with some dollar range in mind to make sure we do not overdo it or underdo it.

A. There is no proposed value for budgets

Q. The WABiLED program overall focuses on three interconnected yet distinct issues: (1) prosecuting wildlife trafficking, (2) curbing deforestation and habitat destruction, and (3) incentivizing reductions in carbon emissions. Are any of these three areas of relatively greater or less importance when evaluating proposals received in response to this tender?

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A. TRAFFIC's focus is on objective 1 – combatting wildlife trafficking from a law enforcement perspective. There is no need to cover the other conservation issues/ areas.

Q. Does TRAFFIC intend to select one implementing partner or several specialized ones following a review of applications?

A. Our preference would be one consultant to cover the areas of interest