

TRAFFIC

Template 4 : FINANCIAL OFFER AND BUDGET

Tenderer:

<Insert Name>

Services:

Research

Project:

DEMAND REDUCTION AND BEHAVIOUR CHANGE ALONG CHINA'S PARROT SUPPLY CHAINS

Agreement No.:

Bid Item No.	Work description	Duration (Weeks)	Services			Contingency		Total Cumulative Costs	Comments
			No. Staff Involved	Billed Days	Total Cost	Billed Days	Total Cost		
1.0	Preparation of Research Plan, including research methodology, sample strategy, data collection modality, data collection methods, data management plan and data analysis plan.							0	Please include justification for increasing/decreasing the expected time requirement (Billed Days). Rates used should be fully loaded including taxes and overheads.
2.0	Data Collection Plan, including survey agenda, data collection plan, data collection location and timeline.								
3.0	Data Collection Forms (in English and Mandarin), including informed consent forms, interview guides, and draft questionnaires that can be								
4.0	Data Collection Phase I, including interviews and/or other data collection methods that the Contractor deems fit, and other associated logistical arrangements, Preliminary findings based on the interview, and adaptive questionnaire for Data Collection Phase II.								
5.0	Data Collection Phase II, including questionnaire survey and/or other data collection methods that the Contractor deems fit, and other associated logistical arrangements.								
6.0	Initial data analysis, including summary data tables, matrix for further analysis, and key points for review.								
7.0	Further data analysis, including data tables and key findings for review.								
8.0	Submission of draft Report, including complete data sets in an open and shareable format, and any other supporting documents relevant to the research.								
9.0	Submission of final Report, including complete data sets in an open and shareable format, and any other supporting documents relevant to the research.								
10.0	Presentation of key findings of the research to TRAFFIC, implementing partners and other audience.								
11.0	Project Management (planning, support and delivery for duration of the projec								
			0			0			

Travel time per potential location of face to face meetings			
Potential location	Fixed Days (non negotiable) for travel time	No. Staff Involved	Total Cost
	0	0	¥0.00
B. Cost for travel time (CNY):		¥	-

Total days:	0
A. Cost for services (CNY):	¥ -

Financial Offer(CNY) (A+B):	¥	-
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Authorised Tenderer Representative:

Signature:

Date: